

	BURLINGAME AYSO BOARD MEETING MINUTES							
DATE:	January 26, 2019	LOCATIO	N:	HG House				
ГІМЕ:	9:30am- 11:30am	PREPARE	D BY:	Nick Skelton, Secretary				
PURPC	<b>DSE:</b> Regular scheduled meeting of General Bo	ard to administ	er 2018 S	Season				
	ATTENDANCE							
ATT:	NAME	ATT:	NAME					
	Heather Gates, Regional Commissioner	$\boxtimes$	Emily I	Ma-Dotson, U16/U19 DC				
	Jacquie Haggerty, Asst RC & U12DC		Cheste	er Rice, U14 DC				
	Trent Wright, Regional Treasurer		Kerry Ch	nan-Laddaran, U12 DC				
	Alex Wong, Incoming Regional Treasurer		Mina (	Cima, U10 DC				
$\boxtimes$	Jean Gordon, Regional Registrar		Amy F	lanzer, U10 DC				
	Eliot Alfi, Regional Safety Director		Priscill	a Fong, U08 DC				
$\boxtimes$	Jim Brogan, Regional CVPA		Open,	U08 DC				
$\boxtimes$	Darren Adkinson, Regional Referee Admin		Christi	na Tsui, U7 DC				
$\boxtimes$	Duff Beach, Regional Coach Admin		Open,	U7 DC				
	Rick Sandor, Asst. Referee Admin		Lorie R	Rakstins, U5/6 Schoolyard/Jamboree coordinator				
	Nick Skelton, Regional Secretary		Alex R	akstins-Palladino, U5/6 co-coordinator				
	George Atkinson, Auditor		Medin	a Begic, U4 Playground coordinator				
	TBD, Field Director		Will Ev	vans, Coach Instructor				
$\boxtimes$	Gary Rainville, Uniform/Equipment Coordinator		Rick Q	uintana, Dir. Ref. Assessment				
$\boxtimes$	Emily Ma-Dotson, Photo/Fiesta Coordinator		Bill Clif	fford, Webmaster				
	Andrea Pappajohn, Recycling Coordinator	$\boxtimes$	Aleks	Krumins (Winter Coordinator)				
A- (	CALL TO ORDER- Meeting Start – 9:30pm. Attendees ar	re as indicated a	bove.					
	g							
B- (	GENERAL ANNOUNCEMENTS							
7	Fim Barry from Burlingame PnR attending							
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C- (	CALENDAR REVIEW [Refer to Calendar]  April 27 (PM), May 4 (AM), May 18 (PM) are the pla	nned Registrati	on Dates					
			on Dates					
	Gary proposed Sunday, September 15 for Photo Day	y (						
	Referee Appreciation event 3/7							
	No February Board meeting							

See Goggle doc and Agenda for full details.

D- REGION	IAL TREASURER REPORT			
No	ITEM	ACTION	DATE	STATUS
1-01	Add details	Х	х	Х

No	ITEM	ACTION	DATE	STATUS
1-01	Discussion of recruiting refs, incentives, training, distribute evenly at 10U for CVP; special early registration? Schedule a training a week immediately after last registration.	JG	01/26	OPEN
01-02	Seeking hard close date for registration. Work back form calendar for start of season. Propose 6/30 then waitlist after than	JG	01/26	OPEN
1-03	Refund policy: Jean to take on rewriting it. Heather to review and approve.	JG	01/26	OPEN

F- COA	ACH/PARENT VOLUNTEER ORIENTATION MEETING			
No	ITEM	ACTION	DATE	STATUS
х	х	х	х	Х

G- OP	ENING DAY			
No	ITEM	ACTION	DATE	STATUS
Х	Х	X	Х	Х

H- VOLUNTEER CELEBRATION						
No	ITEM	ACTION	DATE	STATUS		
1/01	Volunteer recognition dinner: Alternatives? Block party with BBQ and jumpy houses? Rent a park where there's more room? Soccer movie in the park? Emily willing to sign up. Oct. 6?	HG	01/26	OPEN		

I- EQUIPMENT DIRECTOR						
No	ITEM	ACTION	DATE	STATUS		
2018-10-01	Need to order new nets for small goals at Murray. HG to send details to GR	GR	10/19/18	OPEN		
Х	х	х	х	Х		

No	ITEM	ACTION	DATE	STATUS
2018-10-03	Need a new drop box for game cards at Murray	GR	10/10/18	OPEN
01-01	Field Locks. Good in theory (ability to manage AY, BSC and occasional rental	HG	1/26/19	OPEN
	use) but can be a pain to grant access. Big update to software in November.			
	Admin does get notified of low battery level in locks. Need new admin for			
	system; will require input / training from BB.			
01-02	Update from Tim. Take what you need, not more, give back what you don't	HG	1/26/19	CLOSED
	use. Some of the conflict was from inadvertent double scheduling. Want to get			
	ahead of the situation in the fall. Fall reservations begin in April/May, wants to			
	get field scheduler trained and up to speed.			
01-03	Tim reiterated: no chairs, no food at Murray. Looking to hire a field marshal.	HG	1/26/19	OPEN
	Policy suggestion: refs can ask parents if they want. But they can tell			
	coaches to fix the issue and perhaps not start or restart the game until			
	it's handled. Need to train (and warn) the coaches.			

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No	ITEM	ACTION	DATE	STATUS
01-04	Need a new fields director. Mina has volunteered but it is a big task. HG to	HG	1/26/19	OPEN
01.05	see if JB or Will Evans can help. Lori to coordinate field lining.	шС	01/26	ODEN
01-05	Recognition of field liners who did it all season. Consider recruiting older players to line the fields. Is there a way to provide them scholarships or	HG	01/26	OPEN
	recognition? Kids need service hours. To discuss with city the idea of them			
	doing initial lining and AYSO handling week to week lining.			
	doing mittal mining and A130 handling week to week iming.			
K- REGIO	DNAL CVPA/ VOLUNTEERS & REGIONAL SAFETY			
No	ITEM	ACTION	DATE	STATUS
1-01	Volunteer background check fee: Region will have to pay \$25 for every volunteer. Cost needs to be spread across the region	01/26	HG	OPEN
L- REGIO	NAL REFEREE ADMINISTRATION			
No	ITEM	ACTION	DATE	STATUS
1-01	CVP: Darren proposes requiring one ref per team, much like we do with	DA	01/26	OPEN
	coaches. Not enough coaches? No team. We'd drop teams if we don't have at		, -	
	least one ref for each team. This is an adjunct to CVP program. Signups still			
	need training, still have to ref games and achieve CVP points. Executive board voted to approve.			
	voteu to approve.			
	Action item: CVP			
M. WFR	COMMUNICATIONS (PROJECT MANAGEMENT & MSL[mysoccerleague.com])			
No	ITEM	ACTION	DATE	STATUS
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N- REGIO	ONAL COACH ADMINISTRATION			
No	ITEM	ACTION	DATE	STATUS
No		ACTION X		
	ITEM x	ACTION x	<b>DATE</b> X	STATUS X
No x	x			
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	Update: 5/15: Giving Ultimate Exposures another try with feedback to			
	improve from last year.			
2018-12-01	Photo Day Feedback - The feedback on photo day was that Ultimate Exposures was disorganized and the quality of the photos was poor compared to the prior photo provider. Discussed getting RFP from other vendors for 2019 season (see note above the 2017 – also poor experience with Ultimate)	GR	12/4/18	OPEN
1-01	Recruiting for open Board Positions. Mina becoming field director; Alex getting final treasurer training needed for EXPO; Nikki Armstrong replacing Darren as RRA; Darren becoming ARRA; Lori to take on field lining coordination  Seeking: - more ref trainers; - lots of DCs - chief recognition officer – poll coaches and refs on who did a great job and send recognition notes; - Volunteer coordinator - photo day coordinator;	HG	01/26	OPEN

MEETING END