



# AMERICAN YOUTH SOCCER ORGANIZATION

Burlingame AYSO | Section 2 | Area N | Region 63  
 P.O. Box 1212, Burlingame, CA 94011  
[www.burlingameayso.org](http://www.burlingameayso.org)

## BURLINGAME AYSO BOARD MEETING

<b>DATE:</b>	April 12, 2016	<b>LOCATION:</b>	Burlingame Rec Center
<b>TIME:</b>	7:30pm- 9pm	<b>PREPARED BY:</b>	Nick Skelton, Regional Secretary
<b>PURPOSE:</b>	Regular scheduled meeting of General Board to administer 2017 Season		

## ATTENDANCE

### ATT: NAME

- Gary Rainville, Regional Commissioner
- Trent Wright, Regional Treasurer
- Jean Gordon, Regional Registrar
- Eliot Alfi, Regional Safety Director
- Jim Brogan, Regional CVPA
- 
- Duff Beach, Regional Coach Admin
- TBD, Regional Referee Admin
- Nick Skelton, Regional Secretary
- Rick Sandor, Asst. Referee Admin
- 
- George Atkinson, Auditor
- Bob Bierman, Field Director
- Doug Luftman, Uniform/Equipment Coordinator
- Emily Ma-Dotson, Photo Coordinator
- Emily Ma-Dotson, Volunteer Fiesta Coordinator
- Andrea Pappajohn, Recycling Coordinator
- Bill Clifford, Webmaster

### ATT: NAME

- Emily Ma-Dotson, U16/U19 DC
- Chester Rice, U14 DC
- Marian Meade-Salzer, U12 DC
- TBD, U12 DC
- Jennifer Nee, U10 DC
- 
- Duff Beach, U10 DC
- Amy Flanzer, U08 DC
- TBD, U08 DC
- Priscilla Fong, U07 DC
- TBD, U07 DC
- Will Evans, Asst. Coach Admin
- Christina Tsui, Jamboree coordinator
- John Maierhofer, Jamboree coordinator
- Rick Quintana, Dir. Ref. Assessment
- TBD, Dir. Youth & Women Referees
- Aleks Kruminis (Winter Coordinator)
- 

**A- CALL TO ORDER-** Meeting Start – 7:30pm. Attendees are as indicated above.

### B- GENERAL ANNOUNCEMENTS

GR move to accept meeting minutes from October and November 2016. DB seconded . All present approved.

GR move to accept meeting minutes from Feb 2017. DB seconded . All present approved.

GR: feedback from EXPO:

- Lots of new and updated courses.
- Blue Sombrero now rolled out to all regions (issue with: timeouts; need to upload PDF of birth certificates for ALL players; signing up for multiple volunteer positions). BB to start releasing from waitlist to pay online if they have signed up to volunteer. No need for Shutterfly anymore.
- Change to academic cutoff for teams (if they will be x years old in 2018 – they will then be Ux this year)
- some changes to rules (no drop kick for U10 GK; U8 will be 4v4;
- we were Section of the year in our Area (woo hoo!)
- BB received the volunteer of the year award from Section 2. Congrats to Bob!
- Region 63 received platinum certification again!

Authorized signers on Region 63 accounts: Remove Lori and Calvin. GR propose to make the signers: GR, TW, JB, AK, Alex Wong and Michael Cassidy signers; BB second; all approve. GR to distribute forms. NS to record in minutes.

Management training May 7th (Regional Management (8:30 – 1:30; Dispute resolution (1:30 – 2:45); Due process (2:45-4.00)). All board members should take these management classes.

**C- CALENDAR REVIEW [Refer to Calendar]**

See Goggle doc and Agenda for full details.

Regional Board meetings still alternating between Tue and Wed  
Area meeting 4/19

On-site registration 4/22 (9:30 – 1:00), 5/6 (1:30 – 5:00) and 5/13 (9:30-1:00).  
Area meeting 5/17  
Next Regional Meeting 5/24 (Wednesday)

**D- REGIONAL TREASURER REPORT**

No	ITEM	ACTION	DATE	STATUS
2-01	[No Update 2/7/17]	TW	2/7/17	OPEN
4-01	TW supplied draft copy of budget. Fiscal year ends 6/1/17. Move all assets to checking account. TW to update numbers and Board to vote on proposed budget at next meeting.	TW	4/12/17	OPEN

**E- REGISTRATION**

No	ITEM	ACTION	DATE	STATUS
2016-11-01	New National Policies coming into effect in 2017: (a) Changes coming to U8 team sizes, which will affect field size and scheduling. May need to adopt a Jamboree-like format. No more goalkeepers; (b) Calendar age changes. U12 or 12U terminology doesn't matter. Largely affects kids in the back half of the calendar year born between 8/1 and 12/31.  Action Item: BB to keep Board apprised on these changes and potential impact on registration / teams for 2017 season	BB	2/7/17	CLOSED
2-01	All registration and volunteer signup for 2017 will be through Blue Sombrero Regional Management System (not eAYSO anymore). Training records should all carry over (link via name and phone number; Bob has print out of current training). JG to add 2016 ratings into eAYSO so that BB can capture them. eAYSO will go away. Still plan to have returning volunteers sign up on line after 3/16.	BB	2/7/17	CLOSED

<b>E- REGISTRATION</b>				
<b>No</b>	<b>ITEM</b>	<b>ACTION</b>	<b>DATE</b>	<b>STATUS</b>
4-01	The region now has a Facebook page! GR to send out in next e-mail blast. Also include the equipment recycling notice. Who to be Facebook Admin with Jean? Bill Clifford will be asked. GR to look into posting Region History (Paul de Senna has written it).	JG	4/12/17	<b>OPEN</b>
4-02	Banners going up in Burlingame Avenue next week; JG has yard signs if you want one. JG also sending flyers to local schools.	JG	4/12/17	<b>CLOSED</b>
4-03	Sign up so far – 267 (U5 to U19). All eAYSO data has been saved (including ratings).	JG	4/12/17	<b>CLOSED</b>
4-04	Need LOTS of help for on-site registration 4/22. Expect to need lots of help in computer lab. Spanish speakers would be a big help. Need lots of computers to process payments. We should move gDocs to the new Region gSuite, including gSheet to track volunteers at sign up. We will need LOTS of coaches for U7 & U8 since 6-roster teams and 4 vs. 4 games. BR: have teams of 12 and they have 2 games running at once (Coach and Ass. Coach for every game). May need to have multiple parents (>2) registered/trained as coaches for each team.	BR	4/12/17	<b>CLOSED</b>

<b>F- COACH/ PARENT VOLUNTEER ORIENTATION MEETING</b>				
<b>No</b>	<b>ITEM</b>	<b>ACTION</b>	<b>DATE</b>	<b>STATUS</b>

<b>G- OPENING DAY</b>				
<b>No</b>	<b>ITEM</b>	<b>ACTION</b>	<b>DATE</b>	<b>STATUS</b>
2-01	Include a presentation to long-term volunteers (De Senna; Jones); BB to check with MH	BB	2/7/17	<b>OPEN</b>

<b>H- VOLUNTEER CELEBRATION</b>				
<b>No</b>	<b>ITEM</b>	<b>ACTION</b>	<b>DATE</b>	<b>STATUS</b>
2-01	Gary propose to go with La Corneta for food at Volunteer party	EMD	2/7/16	<b>CLOSED</b>
2-02	Pre-purchase of Dragon tickets. No strong support for free tickets this year. Look into discounted tickets for AYSO families instead	GR	2/7/16	<b>CLOSED</b>

<b>I- EQUIPMENT DIRECTOR</b>				
<b>No</b>	<b>ITEM</b>	<b>ACTION</b>	<b>DATE</b>	<b>STATUS</b>
2016-11-01	Coaches Shirts: Need to communicate to U8 coaches and younger why they get a t-shirt instead of a red polo	DL	11/29/16	<b>OPEN</b>

<b>J- FIELDS DIRECTOR</b>				
<b>No</b>	<b>ITEM</b>	<b>ACTION</b>	<b>DATE</b>	<b>STATUS</b>
2016-9-02	Making request of city replace Bayside goals and create 55x10' concrete pad for their storage. Estimates cost at \$5,000. Would split expenditure with club. Proposal is with the city for evaluation. Bob motions to seek tentative approval to spend approximately \$2,500 on this project, pending city approval and club's agreement to split the cost. Gary seconds. Passed unanimously	BB	9/12/16	<b>CLOSED</b>
	[Update 10/13/16] City is re-surfacing sidewalk at Bayside and they will install pad for goal			

**J- FIELDS DIRECTOR**

No	ITEM	ACTION	DATE	STATUS
	storage.			
	[Update 2/7/17] Discussion on-going with city for best place to locate these. Construction may wait until after baseball season.			
2-01	Field lining: GR proposal to train more volunteers early in season so that they could take over from BB for the remainder of the season. Could have kids help but there must be an adult present.	GR & BB	2/7/17	OPEN
2-02	City is planning to proceed with turf resurfacing plan for Murray but it is more likely to happen in 2018.	BB	2/7/17	CLOSED
	[Update 4/12/17] – plan still progressing. Likely in 2018. Playground in far corner of Murray will also be replaced with a small practice field.			
2-03	GR proposed having lock training early in the season this year so that more coaches can access the sheds and goals. Include as part of preseason coaches meeting?	BB	2/7/17	OPEN
2-04	Snack shack at Ray Park – in discussion with city but no firm plan yet	BB	2/7/17	CLOSED
2-05	National is changing required field size; mostly smaller. Regions are expected to do the best they can with what they have.	BB & GR	2/7/17	CLOSED
	Action Item: BB and GR to discuss further and report impact back to Board			
	[Update 4/12/17] BB and GR have discussed and agree that we will have enough field space for the new field sizes. Plan to be outlined at a future meeting			
4-01	Franklin and Osberg will be re-turfed this summer (remove ground rubber and replace with coconut husks). Grass fields at McKinley and Roosevelt will be turfed in 2018 (small fields; might replace Village)	4/12/17	4/12/17	OPEN
	Burlingame schools district will be discussed at School Board agenda next Monday.			

**K- REGIONAL CVPA/ VOLUNTEERS & REGIONAL SAFETY**

No	ITEM	ACTION	DATE	STATUS
2016-5-01	JB raised issue with declining volunteers in eAYSO; do not want them to remain as applicants in eAYSO. No way to tell which volunteers awaiting approval vs. those that are not accepted. Could attach a note to the applicants for the declines.	JB	5/17/16	OPEN
	<i>Pending:</i> BB to look into options to do this			
	[Note 2/7/17] Question for BB: will any of this change with the move to Blue Sombbrero?			
4-01	Eliot Alfi has agreed to become new Regional Safety Director	GR	4/12/17	CLOSED

**L- REGIONAL REFEREE ADMINISTRATION**

No	ITEM	ACTION	DATE	STATUS
2-01	Need to identify new Regional Referee Admin; Mike is stepping down.	GR	2/7/17	OPEN
	[Update 4/12/17] We need a new Regional Ref Admin to be able to play in Area tournaments			

<b>M- WEB COMMUNICATIONS (PROJECT MANAGEMENT &amp; MSL[mysoccerleague.com])</b>				
<b>No</b>	<b>ITEM</b>	<b>ACTION</b>	<b>DATE</b>	<b>STATUS</b>
2-01	<p>Suggestions carried over from 2016</p> <ul style="list-style-type: none"> <li>• Could create Google app for incident reporting similar to Area 2N site.</li> <li>• Gary to look at changing board tab to a FAQ tab/page.</li> <li>• Bill to break up FAQ in a google doc for review and ultimately placement in chunks on relevant related pages (Parent FAQ on Parent tab, etc.)</li> <li>• Bill to break out refund policy onto to parent page</li> <li>• Game cards – Can a Google App be developed or other mechanism identified to make recording scores easier; include capture of who scored goals for team balancing in future years.</li> <li>• Web form for reporting game issues: include input from referees on issues during game so that DCs can review more readily than with paper game forms.</li> </ul>	BC	2/7/17	OPEN
2-02	<p>Google has approved us as a Google Work Site for non-profit. We can use all Google Work tools. Board will get a new email addresses (@burlingameayso.org). Can share calendars and gDocs via this site. Many of the items in 2-01 may be possible under this framework.</p>	BB	2/7/17	OPEN

<b>N- REGIONAL COACH ADMINISTRATION</b>				
<b>No</b>	<b>ITEM</b>	<b>ACTION</b>	<b>DATE</b>	<b>STATUS</b>
2-01	DB trying to coordinate Intermediate Referee training in March / April (or was this for coaches?)	DB	2/7/17	OPEN
2-02	<p>How to get more female coaches? DR to ask KB</p> <p>[Update 4/12/17]            Female coach retention is low. Start a Women’s coaches group to meet every couple of weeks during the season. DB to contact potential leaders of this group. Perhaps combine with Women Referees group? Combined “Burlingame Women in Soccer” group? GR received board support to provide budget for refreshments or other ways to support this initiative.</p>	DB	2/7/17	OPEN
4-02	BD looking into holding training sessions soon. Jeremy Gordon taking training to be a trainer. One other person may be getting trained.	DB	4/12/17	CLOSED

<b>O- DIVISION COORDINATORS</b>				
<b>No</b>	<b>ITEM</b>	<b>ACTION</b>	<b>DATE</b>	<b>STATUS</b>
2-01	<p>Proposed coordinators for 2017</p> <p>U16/U19: Emily            U14 B/G: TBD            U12 B/G: Chester + TBD            U10B/G: Jennifer &amp; Duff            U8 B/G: Marian &amp; Stella            U7 B/G: Priscilla            Jamboree: John/Christina</p> <p>[Update 4/12/17]            Proposed coordinators for 2017 season            U16/U19: Emily            U14 B/G: Chester            U12 B/G: Marian + TBD            U10B/G: Jennifer &amp; Duff            U8 B/G: Amy &amp; TBD            U7 B/G: Priscilla            Jamboree: John/Christina</p>	DR	10/13/16	OPEN

<b>P- EXTRA PROGRAM &amp; WINTER SELECT</b>
---

No	ITEM	ACTION	DATE	STATUS
2-01	Season progressing well. Games are mostly competitive. Practice would be greatly helped by access to more goals (we could loan pop-up goals from Washington).	AG	2/7/17	CLOSED
2-02	AYSO United. Best players from Area. Play in club soccer leagues (NorCal). AG to look into this for future years.	AG	2/7/17	CLOSED
4-01	Looking at spring tournaments but hard to get roster to commit to play games for a given weekend. Will try again next year with more time to prepare; also educate coaches on availability of these tournament. (e.g. PCSSL)	AG	4/12/17	CLOSED

Action item: Aleks to follow up.

**Q- GENERAL ITEMS**

No	ITEM	ACTION	DATE	STATUS
2016-03-02	<p>Dispute resolution. MH raise the concern that we should stick to the process AYSO has in place to resolve issues arising outside of the touchline. Correct process is for referees to bring up these issues to the attention of the relevant DC or the RC. E.g. discussion last year around coach passes. BB suggested using 24-hour report form (online) that referees could use to file these issues. "Poor" rating on game cards should be a trigger for more actions (e.g. submit the web form). Last year the DCs were not able to get the game cards in reasonable time. RS suggests new system – paper game cards are too hard to track. BB suggests seeking out Region Statistician to track all of the games (who scores; any discipline actions to be forwarded to Board). BC suggests that a web form could then email the contents to the relevant board members. BB will make a draft Web Form and review with MH.</p> <p>[Update 4/12/16] – No Update  [Update 7/12/16] – No Update  [Update 2/7/17] added to item 2017 Q-2-01; CLOSE out this item?</p> <p><i>Pending: Web form from Bob</i></p>	MH	3/16/16	OPEN
2016-03-03	<p>Lopsided rule. Discussed. Problematic but no clear plan to replace it.</p> <p>Pending: plan from MH to discuss at future board meeting</p> <p>[Update 5/17/16]  GR waiting for proposal to discuss. MH suggests to at least make it consistent with Area guidelines. National has no provision for removing players. Discuss next time</p> <p>[Update 7/12/16] – No Update</p> <p>Update 11/29/16]  Background discussion: Most lopsided games the coaches excuse or don't complain about. It seems to be rare when a team lays it on in an unsporting way.</p> <p>Duff proposal in two parts:</p> <ul style="list-style-type: none"> <li>• Consider changing the rule to one based on player/coach sportsmanship points. This would put the onus on coaches to take corrective action. Games with wide point discrepancies could be inquired about. Find out if there are complaints or if it was handled well</li> <li>• Could make a game's final goal differential part of the standings point structure, scaling penalties in for "repeat offenders," which is defined as when one of the coaches (and perhaps the referees) noted that a coach was purposively blowing it out  Teams could lose sportsmanship points, could lose game points, could eventually lose Cup qualification</li> </ul> <p>Action: Duff to write up a proposal</p>	MH + DB	3/16/16	OPEN

**Q- GENERAL ITEMS**

No	ITEM	ACTION	DATE	STATUS
2016-11-02	How playoff points are earned and valued  Background: We currently value goals vs. goal differential. A 5-2 loser gets 2 points, but arguably may not have been as strong a team as one that lost 2-1, which gets 1 point. This can create further disparity when a team loses a close game and wins a close game, while a weak team gets blown out but scores a lot of easy goals if a team is throttling back  Action: Bob to re-run Burlingame Cup with this proposal in mind to see what the effect would have been  [Update 4/12/17] DB proposes a new point system "Margin of Victory" System. 3 for a tie. Winner gets 3 + goal difference (max of 6 points); loser gets 3 points – goal difference (min of 0). BR to look at the round-robin playoff games for last year to see how the results might have changed with this system.	11/29/16	BB	OPEN
2016-11-02	CVP Next Steps  • Encourage refereeing the game before your own child's game. Your child could watch/be there early. You can watch their game, if not ref it. Might boost impartiality  • Consider applying CVP (instead of RVP) to U12, especially now that we have a raft of trained U10 parents coming up. Perhaps a 5-point requirement. Perhaps give a point to people who newly take the Intermediate ref training  [Update 4/12/17] No – leave CVP at U10 for one more year, then move to start at U12 as well.  • U8 CVP is not applicable because there's no Cup, however, could consider offering points for refs who handle U8 games, which in some ways is better experience than acting as AR for a U10 game	11/29/16	GR	CLOSED
2-02	Sponsorship Policy: are there opportunities for the Region to make money from sponsorships? We can list on website, have a table at Volunteer dinner or banner at Opening Day. We cannot do anything with political organizations or make any changes to the uniforms. Do not want this to impact volunteering (nothing at registration sessions).  Action: JM willing to organize and come with proposal at next meeting.  [Update 4/12/17] GR to talk to JM about appropriate sponsorship opportunities. To clarify, we are not actively seeking sponsors; this is more to deal with potential sponsors that come to us. BB suggests looking at marketing tool kit in AYSO website.	JM	2/7/17	OPEN
4-02	RC selection committee. GR has agreed to stay for one more year. GR to put together a committee to identify a new DC	DB	4/12/17	OPEN

MEETING END