



AMERICAN YOUTH SOCCER ORGANIZATION

Burlingame AYSO | Section 2 | Area N | Region 63
 P.O. Box 1212, Burlingame, CA 94010
www.burlingameayso.org

BURLINGAME AYSO BOARD MEETING

DATE: March 10, 2015 **LOCATION:** Burlingame Rec Center
TIME: 7:30pm- 9pm **PREPARED BY:** Nick Skelton, Regional Secretary
PURPOSE: Regular scheduled meeting of General Board to administer 2015 Season

ATTENDANCE

ATT: NAME	ATT: NAME
<input checked="" type="checkbox"/> Gary Rainville, Regional Commissioner	<input checked="" type="checkbox"/> Eliot Alfi, U16/U19 DC
<input type="checkbox"/> Trent Wright, Regional Treasurer	<input type="checkbox"/> Vivian Alhorn, U14 DC
<input checked="" type="checkbox"/> Jean Gordon, Regional Registrar	<input type="checkbox"/> Chester Rice, U12 DC
<input checked="" type="checkbox"/> Bob Bierman, Regional Safety Director	<input checked="" type="checkbox"/> Calvin Gee, Safety Director
<input checked="" type="checkbox"/> Jim Brogan, Regional CVPA	<input type="checkbox"/> OPEN, U10 B/G DC
<input type="checkbox"/> Kim Jordan, Regional Coach Admin	<input type="checkbox"/> OPEN, U10 B/G DC
<input checked="" type="checkbox"/> Mike Hazinski, Regional Referee Admin	<input type="checkbox"/> OPEN, U08 DC
<input checked="" type="checkbox"/> Nick Skelton, Regional Secretary	<input checked="" type="checkbox"/> Kevin Kriner, U08 DC
<input checked="" type="checkbox"/> Rick Sandor, Asst. Referee Admin	<input type="checkbox"/> OPEN, U07B / U07G DC
<input type="checkbox"/> Rob Wehmeyer, Asst. Coach Admin	<input type="checkbox"/> OPEN, U07B / U07G DC
<input type="checkbox"/> George Atkinson, Auditor	<input type="checkbox"/> Will Evans, Asst. Coach Admin
<input type="checkbox"/> OPEN, Field Director	<input checked="" type="checkbox"/> John Maierhofer, Jamboree coordinator
<input checked="" type="checkbox"/> Doug Luftman, Uniform/Equipment Coordinator	<input type="checkbox"/> OPEN, Jamboree coordinator
<input type="checkbox"/> OPEN, Photo Coordinator	<input type="checkbox"/> OPEN, EXTRA/Select Coordinator
<input type="checkbox"/> OPEN, Volunteer BBQ Coordinator	<input type="checkbox"/> Rick Quintana, Dir. Ref. Assessment
<input type="checkbox"/> Andrea Pappajohn, Recycling Coordinator	<input type="checkbox"/> Lesley Stolz, Dir. Youth & Women Referees

A- CALL TO ORDER- Meeting Start- 7:30pm. Attendees are as indicated above.

B- GENERAL ANNOUNCEMENTS

2/10/2015
 GR proposed to approve last minutes; DL second; all approve.
 Darrin Atkinson has joined Ref Admin team

3/10/15

- U9G and U10G won Sportsmanship award in Winter Extra League
- Expo Feed back: Good discussion on concussion (EA). Discussion of whether individual areas cannot allow heading (GR to clarify this). Regional management (GR) was a good course; also being run at GG (BB).
- We achieved our Gold regional assessment (GR); 3 points short of platinum (!). E.g. training courses have to be registered in eAYSO to count.
- GR to moved to approve minutes form 2/10/15; BB second ; all approve
- All board members need to sign up as volunteers SOON

C- CALENDAR REVIEW [Refer to Calendar]

See Goggle doc for full details.

- 3/11 Complete discussion of uniform order
- 3/15 Email parents about registration
- 3/18 Area meeting in FC; GR needs cover; BB will be there.
- 3/22 Deliver fliers to schools (2 weeks before first registration)
- 4/2 Need U16/U19 coordinator signed up (EA to send info to Lori)
- 4/6 Regional Ref admin meeting with ARA in Foster City (7:30)
- 4/9 Early reg event (6:30 – 8:30)
- 4/11 On-site registration (12:30 – 4:00 PM)
- 4/14 Next Regional board meeting

D- REGIONAL TREASURER REPORT

No	ITEM	ACTION	DATE	STATUS
1-01	Budget: Slightly less funds than this time last year (~\$10k); expected due to capital draw down. Draft budget will be presented at next meeting. MH to send estimate to Trent before next meeting. [3/10/15 Update] NAP online will create budget for us. Lots of support from National. Plan to have budget available next meeting.	TR	2/10/15	OPEN
2-01	Winter league payments still need to be turned into Trent; None received so far form the coaches. GR to check with DZ.	TW +GR	3/10/15	OPEN
2-02	Plan to spend down capital was forwarded to Area Director. Proposal only based on national's policy changes.	TW	3/10/15	CLOSED

E- REGISTRATION

No	ITEM	ACTION	DATE	STATUS
1-01	[From 2014] DZ raised the possibility of splitting the U10 divisions into two (U9 and U10). This would have the same number of total teams, but would be easier to manage. To be discussed at future board meeting Update: Area/Section won't allow. Plus it would stack our Area tourney team with U10 players vs. other regions that still mix U9 and U10.	DZ	10/13/14	CLOSED
1-02	Banner on Burlingame Avenue confirmed 4/21 – 5/5. Four registration dates set (see google calendar). One on Thursday night, others on Saturdays [Update 3/10/15] Jean to make lawn signs and distribute to Board.	JG	2/10/15	CLOSED

E- REGISTRATION

No	ITEM	ACTION	DATE	STATUS
	Send out e-mail blast 3 weeks before first registration date (BB). First will be general info for season including high-lighting early sign up for volunteers. BB has placed ad in Rec Center catalog. "I am AYSO" shirts will be ordered by RS (mixture of T-shirts and polos?). See gDoc for size sign up.			

F- COACH/ PARENT VOLUNTEER ORIENTATION MEETING

No	ITEM	ACTION	DATE	STATUS
1-01	Combine coach and coach-parent-referee meeting for U8 and U10. GR working on slide deck. [Update 3/10/15] No update	GR	2/10/15	OPEN
1-02				

G- OPENING DAY

No	ITEM	ACTION	DATE	STATUS
1-01	[From 2014] Planning for Region 63 40 th anniversary. Propose Saturday morning 9/12/15 at BHS or Baseball field Dad's club pancake breakfast (DL to contact Dad's club)? BBQ? Picnic? Save for future meeting. [3/10/15] GR to contact Dads clubs	GR + Opening day parade committee	9/13/14	OPEN
1-02	Consider the following to celebrate the 40 th anniversary: - Anniversary coin for referees - Free t-shirts for all kids - City proclamation - Coach shirts - [Update 3/10/15] BB to see which fields are available and book (Stadium is booked for BHS football game). Preference for field where we can have food. RS has design for referee coin (SPI) GR has been talking to vendors for t-shirt (free for kids and coaches). RS has some designs – includes the official Burlingame Tree (same as for coin) GR to send draft proclamation to City Council to be read at parade DL to look into ordering soccer balls with 40 th anniversary logo.	GR	2/10/15	OPEN

H- VOLUNTEER BBQ

No	ITEM	ACTION	DATE	STATUS
1-01	Need to identify new coordinator. Lions Club is flexible, but declining numbers year over year and fixed cost for Lions Club plus outside caterer make it relatively expensive. Proposal to hold the event at a restaurant instead (e.g. La Corneta?).		2/10/15	OPEN
1-02				

I- EQUIPMENT DIRECTOR

No	ITEM	ACTION	DATE	STATUS
1-01	DL to place preliminary order with uniform supplier. Camo style fine for up to and including U10. Make sure to request very different colors. Update size distribution for U16 and U19. Other items to order include: coaches bags, first aid kits, coach shirts, goalie gloves for U10 and above. IMPORTANT add details to gDoc for reference in future years.	DL	2/10/15	OPEN

1-02

J- FIELDS DIRECTOR

No	ITEM	ACTION	DATE	STATUS
1-01	Pop up goals for practices at Franklin. 6x12ft (\$269) or 7x14ft (\$299) are available and easier to set up than 7x21ft (\$399). Go with 7x14ft. There is room in the AYSO lock box at Franklin. [Update 3/10/15] Ordered at Expo (discount!) and have now arrived. BB to move into storage locker or field lockers.	BB	2/10/15	OPEN

1-02	Discussions with SMUHSD. They may be flexible on giving us access to Backfield before noon. Currently have BHS field for Tuesday (Practice) and Thursday (Games). Also discussing lights for SMHS and Franklin. [Update 3/10/15] Need to add garbage at Osberg. Concrete pads are being considered at Osberg and Franklin for goal storage (split cost with BSC). Maintenance needed more frequently for Franklin and Osberg (to improve life of field). Some costs may be passed onto us. Lighting at Franklin: Will need to go through SEQA including environmental assessment report. If we do this, we will have to provide handicapped ramps for all entrances (ADA – any improvements must include handicapped upgrades). Will need architecture design. Worth pursuing but will take a while. City will have to approve but School Board will need to approve plans including EIR.	BB	2/10/15	OPEN
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1-03	Resurfacing of Murray is moving fast. Contract currently with National to check language before we commit to the project. [Update 3/10/15] Still in contract negotiations with National.	BB	2/10/15	OPEN
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1-04	Principal at BHS wants all lockers removed from site. Considering using Tuff Sheds instead. [Update 3/10/15] Tim Ryan (B'game facilities) suggests that installing tough shed not permitted by DSA rules. BB to check on this. GR looking into renting more storage space at Extra Storage.	BB	2/10/15	OPEN
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K- REGIONAL CVPA/ VOLUNTEERS & REGIONAL SAFETY

No	ITEM	ACTION	DATE	STATUS
1-01	[From 2014] Badge policy for 2015? Update: Coaches should wear or produce badges, medical forms and game card prior to game start. Badges prove that adults in technical area are trained coaches. If no badge, show roster and valid ID. Refs to note status of materials for sportsmanship points on game cards, follow-up by RCA for anything missing. Referees provided phone numbers for RCA, safety director and RC.	GR	11/10/2014	CLOSED

K- REGIONAL CVPA/ VOLUNTEERS & REGIONAL SAFETY

No	ITEM	ACTION	DATE	STATUS
1-02	CG volunteered as regional Safety director	CG	3/10/15	CLOSED

L- REGIONAL REFEREE ADMINISTRATION

No	ITEM	ACTION	DATE	STATUS
1-01	[From 2014] MH circulated a draft describing the RVP system. The aim is to use this to help recruit and keep youth referees while restricting adult participation in the RVP program to 2 years. Mike will email to Board for comment.	MH	10/13/14	OPEN
1-02	[From 2014] Primary soccer partnership with the Earthquakes. Ticket sales from region tied to benefits. MH to look more into this.	MH	4/7/14	OPEN
1-03	Darrin Atkinson part of Ref Admin team	MH	2/10/15	CLOSED
1-04	Ideas for discussion at a future meeting: <ul style="list-style-type: none"> • Consider RVP program for U12 games this year. Least coverage of games in 2014 for this division. • NB in Hillsborough teams can only proceed to the playoffs IF they provide a volunteer referee. Consider for U10 and U12? • How to handle lopsided games • Silent Sunday in 2015 – stricter for parents than coaches DO this well in advance of coach-parent meetings so we can provide a clear message. [Update 2/10/15] RVP at U12 in 2015. Proposed for vote by GR. Seconded by RS. All approved. [Update 3/10/15] No update	MH	2/10/15	OPEN
1-05	Training dates set for U8 and Basic training. MH to add these to the board google calendar.	MH	2/10/15	CLOSED

M- WEB COMMUNICATIONS (PROJECT MANAGEMENT & MSL[mysoccerleague.com])

No	ITEM	ACTION	DATE	STATUS
1-01				

N- REGIONAL COACH ADMINISTRATION

No	ITEM	ACTION	DATE	STATUS
1-01	Kim, Will and Rob to jointly be responsible. Kim takes lead RCA role. Rob as ACA responsible for any activities concerning coach discipline. Will as ACA to lead instruction. Dates being decided for coach training sessions.	KJ, WE, RW	2/10/15	CLOSED
1-02	DZ proposes to split U10 division in two (either U9 and U10 or as two U10) to make DC life easier. Would complicate relationship with Area and Area tourney.		2/10/15	CLOSED

O- DIVISION COORDINATORS

No	ITEM	ACTION	DATE	STATUS
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1-01	Need to confirm DCs for each division. Openings for U10 through U7. Send out a mass e-mailing now with Google form to solicit volunteers. GR wants a more coordinated effort this year to make sure that all coaches have appropriate level of training that does not depend on DC input. Some kind of self-service website to track this? Can we also coordinate emailing across divisions to save time and provide more uniform information to coaches?	KK, GR	2/10/15	OPEN
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1-02

P- EXTRA PROGRAM & WINTER SELECT				
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No	ITEM	ACTION	DATE	STATUS
1-01	Season is in progress; three games remaining. BB has seasons costs have been totaled up and ready to send to the teams. DZ ready to outline process for next year. Biggest problem was lack of field space for practices and conflicts with club teams and other sports. Proposal to identify select team during player evaluations. Also propose that winner of Burlingame Cup is the de facto Winter Select coach. [Update 3/10/15] Season is now finished. U9G and U10G both received sportsmanship award. TW commented that U14B game vs. Hillsborough got out of hand. Two yellow cards given to HB players only after insistence from AR (Referee did not manage game well).	DZ	2/10/15	CLOSED
1-02	Costs for 2015 season. Fields will cost ~\$36.50 per player. BUT Burlingame has changed the way they evaluate field costs and may want to re-charge us the \$16 per player for the winter league. GR propose that Region pay the difference if Burlingame requests more; DL seconds; all approved.	BB	2/10/15	CLOSED
1-03	Proposal by Area to start Fall Extra program. Due to stress on referees, coaches, fields and administration, Region 63 not in favor of participating.	GR	2/10/15	CLOSED

Q- GENERAL ITEMS				
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No	ITEM	ACTION	DATE	STATUS
1-01	[From 2014] Team balancing in 2015. More input from DCs, other board members who know players well via small meetings to review teams. Look at player ratings for last 2 to 3 years to identify mis-ratings.	GR	11/10/14	CLOSED
1-02	Wherever possible, add details of activities this year into gDoc for reference in future years. It would be nice to have it all in one (electronic) place.	GR	2/10/15	CLOSED
1-03	Board recruitment. Perks of job: pre selection of uniform color! Preference for practice times. All current board will have to sign up again after 3/1/2015. [Update 3/10/15] Need to make sure that we do follow up with everyone on list that expresses interest in volunteering. Try to contact soon after registration meetings. Important to have a Volunteer Coordinator to oversee this. RS already has list of open positions. BB would like this as a google-doc link in registration email. E.g. BB would like to start delegating some of his computer tasks. Should we have a google form to feed data into a master list? JM to take a lead in this (gFrom/gDoc or Excel?). Print out list from last year so that people can be checked off when they show up this year.	GR	2/10/15	OPEN
1-04	Need truck to move storage lockers. Date TBD.	GR	2/10/15	OPEN

Q- GENERAL ITEMS				
No	ITEM	ACTION	DATE	STATUS
	[Update 3/10/15] No update			
2-01	Agenda next time – discuss division matrix and any changes we want for next time. GR to follow up on no-heading at U10 with Area / National.	MH	3/10/15	OPEN

MEETING END